



CASTLE EATON PARISH COUNCIL

Minutes of the Meeting of the Castle Eaton Parish Council

18th November 2024

Present

CLlr C Williams - Chair

CLlr S Cooper Caine – Vice Chair

CLlr L McVey

CLlr M Patrick

T. Whyborn (Clerk)

CLlr S Weisinger

Resident T Archard

1. Apologies for absence

CLlr N Waddicor

2. Declarations of Interest

Chair C Williams and Vice Chair S Cooper Caine declared an interest in the Budget of the Village Hall as Trustees of the Village Hall, therefore cannot take part in discussions of the Budget.

3. Minutes of previous Meeting – 14th October 2024

Minutes agreed and signed by Chair, passed to Clerk.

4. Matters arising from the Minutes of Meeting - 14th October 2024

Most of the drains have now been cleared, a couple remain uncleared as they were either not on the list or could not be accessed by the cleaning crew. Further work may be needed to investigate the actual pipework that the drains feed into. (See Recess for further discussion)

5. Items for discussion

a. AD Plant

There has been no official update regarding the AD plant despite the latest deadline 4th September 2024.

Chair C Williams has briefed Hannington Parish Council to keep them in the loop of any information we have.

Cllr S Weisinger has spoken to T Buxton (the planning officer) regarding the lack of progress and communication.

Cllr S Weisinger has suggested that a deadline of the 31st January will be given to the applicant, after this date if no further progress is made, planning will close the case and the applicant will have to start the application again. T Buxton will have a face-to-face meeting with Richard Bell week commencing 25th November 2024.

b. Bridleway 18

The bridleway is still closed for horse riders and cyclists. The Bridleway is on land owned by resident T Archard who will chase up Swindon Borough Council on what they require for opening the Bridleway.

c. Village Bin

The village bin was broken in April and subsequently removed. Despite a ticket raised in April by Clerk T Whyborn there has been no progress in replacing it. Cllr S Weisinger will discuss this with the relevant department.

6. Planning Matters

None Received

RECESS - Residents may raise any matter related to the work of the Parish Council.

Resident T Archard continued the issue of the drains in the village. A suggestion was made that we should use some of the CBF money to engage a drain clearance company to assess whether the pipework needs unblocking in certain parts of the village.

Cllr S Weisinger to engage with the drainage department again.

Chair C Williams requested that Cllr S Weisinger clarifies that any issues relating to the Village be raised first with the Parish Council. Cllr S Weisinger is available for Borough issues.

7. Finance

a. Budget – Village Hall

Chair C Williams and Vice Chair S Cooper Caine left the room.

Since the Village Hall grant had been static for a couple of years it was agreed by Cllr M Patrick and Cllr L McVey to raise it to £6,517.00.

Chair C Williams and Vice Chair S Cooper Caine returned.

Expenditure minus income	4,625.72	6,570.00		6,570.00		6,570.00		6,570.00	
CEPC Grant	4,573.00	5,260.00	Plus 15%	5,490.00	Plus 20%	5,725.00	Plus 25%	6,517.00	Plus 42.5%
Excess or expenditure over income	52.72	1,310.00		1,080.00		845.00		53.00	

b. Budget Sign Off

All Councillors agreed on the final Budget.

**CASTLE EATON PARISH COUNCIL
BUDGET FOR PRECEPT 2025 - 2026**

	PAID (Ex VAT)- (01/09/2024)	DUE (by 31st March 2025)	TOTAL EXP.	Budget 24/25(Ex VAT)	Agreed Budget 2025/2026
Insurances	£ 152.96	£ -	£ 152.96	£ 200.00	200.00
WALC Subs	£ 91.83	£ -	£ 91.83	£ 100.00	100.00
Hire of Room	£ 70.00		£ 70.00	£ 70.00	100.00
Audit Fee	£ 360.00	£ -	£ 360.00	£ 175.00	200.00
Election Fees	£ -		£ -	£ 750.00	-
Clerk's Salary	£ 3,767.40	£ 5,728.00	£ 9,495.40	£ 9,300.00	10,000.00
Postage, Stationery	£ -	£ -	£ -	£ -	-
Clerks Expenses	£ -	£ -	£ -	£ -	-
Training (Inc. Cllrs)	£ -	£ -	£ -	£ 200.00	200.00
Office hardware	£ -	£ 13.90	£ 13.90	£ 175.00	175.00
Renovation Repairs	£ -	£ -	£ -	£0.00	-
Parish Mag / Website/IT Costs	£ 96.50	£ 285.10	£ 381.60	£ 350.00	400.00
Bank Charges	£ -	£ -	£ 8.50	£ -	51.00
Annual Parish Meeting	£ -	£ -	£ -	£ -	-
General Administration	£ 4,538.69	£ 6,027.00	£ 10,565.69	£ 11,320.00	11,426.00
Grounds Maintenance	£ 2,415.00	£ -	£ 2,415.00	£ 2,250.00	2,125.00
Playing Field Licence	£ -	£ 1.00	£ 1.00	£ 1.00	1.00
Provision for replacement playpark equipment			£ -	£ 500.00	-
Village Hall Grant	£ 2,286.50	£ 2,286.50	£ 4,573.00	£ 4,600.00	6,517.00
Post Office Rent	£ 250.00	£ -	£ 250.00	£ 250.00	250.00
Contingency fund			£ -	£ 250.00	250.00
Total Expenditure	£ 9,490.19	£ 8,314.50	£ 17,804.69	£ 19,171.00	20,569.00
			Index @1%	£ 191.71	205.69
			Precept 2024/2025	£ 19,362.71	£ 20,774.69

c. IRP Allowances

All Councillors agreed that they will not claim their IRP Allowances.

d. Ad Hoc Payments

No adhoc payments.

e. Bank Statements

Agreed by all Councillors.

Treasurer Account				
Transaction Date	Transacti	Transaction Description	Debit Amount	Credit Am Balance
Opening balance				20,830.66
09/10/2024		Interest		0.41 20,831.07
10/10/2024	BGC	VAT Refund		836.24 21,667.31
18/10/2024	DD	Quickbooks	23.16	21,644.15
21/10/2024	FPO	Parish Council Website Annual Fee	180.00	21,464.15
23/10/2024	FPO	Village hall Grant	2,286.50	19,177.65
28/10/2024	SO	T M WHYBORN	753.48	18,424.17
Closing Balance			3,243.14	836.65 18,424.17
CBF Account				
Transaction Date	Transacti	Transaction Description	Debit Amount	Credit Am Balance
Opening Balance				17,181.57
09/10/2024		INTEREST (GROSS)		14.12 17,195.69
Closing balance			0	14.12 17,195.69

8. AOB

Following on from the decision to not apply for an ACV for The Red Lion public house. Chair C Williams has received a letter from James R Arkell requesting support from the Village by attending the pub.

Chair C Williams has discovered the lease of Village Hall states that the Village Hall should be paying the Parish Council £1.00 a year. PC Records will be examined to see when payment was last made.

Certain pages on The Castle Eaton Village website haven't been updated for several years Clerk T Whyborn will make available the User Guide to the owners of the pages which haven't been updated.

9. Date of next Meeting

6th January 2025

Meeting was adjourned at 7.50pm by Cllr Colin Williams – Chairman

Minutes submitted by:

Teresa Whyborn - Parish Clerk

Approved by:

Cllr Colin Williams - Chair

DRAFT